

Record of Discussion

The primary purpose of this Record of Discussion (RoD) is to confirm a mutual interest between the Public Researcher and the Private Facility partner in carrying out the proposed work of a PFR program Public Research Award (both Standard and Novel Diagnostic Development subcategories). Private Facility partners are not required to sign a RoD for proposed work that they do not consider beneficial to their objectives.

For convenience, a version of the RoD will be posted with this NOFO in Grants.gov and at <https://science.osti.gov/fes/Funding-Opportunities>.

The RoD includes the following three essential elements:

1. An outline of the approximate scope of work and timeline for the research, agreed upon by both the Public Researcher and the Private Facility Technical Contact.
2. An acknowledgment by both the Public Researcher and the Private Facility Data Steward that the Public Researcher has been granted access to the facility's data.
3. A preliminary publication plan that identifies the general area of intellectual pursuit for the Public Researcher.

All three elements of the RoD must receive final approval from the Private Facility Leader for the RoD to be considered complete.

Applications for the PFR program Public Researcher Award that lack a completed and signed RoD will be considered incomplete and will not undergo merit review.

While discussions for the RoD should be initiated early, the RoD itself is not required prior to submitting a pre-application. It is expected that the RoD will be developed and signed either before or in conjunction with the preparation of a full application submission. Please submit completed and signed RoD forms to the respective Research Facility Leader well in advance of the application deadline. If electronic signatures are not feasible, hand-signed and scanned signatures are acceptable.

<u>Title of Research Activities:</u>		<u>Collaboration began (mm/yy) or New:</u>
<u>Collaborator Institution:</u>	<u>Discussion Dates</u> <u>Initiated on:</u> <u>Completed on:</u>	

<p><u>Public Researcher:</u> <u>Name:</u> <u>Email:</u> <u>Tel:</u></p> <p><u>Signature:</u></p> <p><u>Date:</u></p>	<p><u>Private Facility Technical Contact:</u> <u>Name:</u> <u>Email:</u> <u>Tel:</u></p> <p><u>Signature:</u></p> <p><u>Date:</u></p>
<p><u>Public Researcher Data Access Acknowledgement</u> I, [<u>Insert Public Researcher Name</u>], acknowledge that I have completed all data access agreements required by the host private facility, and have successfully accessed data at the facility [<u>Insert Facility Name</u>]. Furthermore, I attest that all data resulting from analysis, modeling, diagnostic installations, or hardware implementations supported through this PFR award are non-proprietary.</p> <p><u>Signature:</u></p> <p><u>Date:</u></p>	<p><u>Private Facility Data Access Acknowledgement</u> I, [<u>Insert Private Facility Data Steward</u>], acknowledge that I have granted [<u>Insert Public Researcher Name</u>] access to [<u>Insert Facility Name</u>] data. The Digital Data Management policies of the Office of Science and additional FES guidance have been consulted and are acceptable.</p> <p>Name: Email: Tel:</p> <p><u>Signature:</u></p> <p><u>Date:</u></p>
<p><u>Research Goals:</u></p>	
<p><u>Public Researcher Tasks:</u></p>	
<p><u>Private Facility Research Support Tasks:</u></p> <ol style="list-style-type: none"> 1) 2) 	
<p><u>Estimated Research Effort Required (Man-Months):</u></p>	

Private Facility Engineering Support Tasks:

- 1)
- 2)

Engineering Effort Required (Man-Months):

Estimated Hardware Cost Required (\$k):

Collaboration Researcher Questions and Issues:

- 1)
- 2)

etc.

Responses by Research Facility Technical Contact and Task Manager:

- 1)
- 2)

etc.

Additional Collaboration Researcher's Comments (if any):

- 1)
- 2)

etc.

Additional Research Facility Technical Contact and Task Manager Comments (if any):

- 1)
- 2)

etc.

Publication Plan

The Public Researcher and/or the technical staff supported under this grant intend to notionally publish the following first author peer reviewed journal publications as part of this award. This national publication plan isn't intended to be restrictive, but provides an outline of the approximate areas of intellectual pursuit. It is hoped that the Public Researcher will also co-author papers with private facility lead authors, but these notional publications do not need to be documented here.

1) [National journal title], [Journal type (e.g., Physics, Diagnostic, Engineering)]

2)

etc.

Review and Comment:

Private Facility Leader, Concurrence

Electronic signature

Date: Month XX, YYYY

- Do not attach a separate file to Field 12 of the Research and Related Other Project Information form.